

# GENERAL GUIDELINES FOR PAPER PREPARATION

THE DEADLINE FOR RECEIPT OF CAMERA-READY PAPERS IS  
**JANUARY 7, 2004.**

Papers received after this date will not be accepted for review.

## PAPER PREPARATION

**In order for your paper to receive a full review the following information MUST be included in your submission:**

1. Separate cover letter to include:
  - Title of paper
  - Name, complete mailing address, telephone number, fax number and e-mail address of first author
  - Names, affiliations, city, state, country of additional authors
  - Person to whom correspondence should be sent, if other than the first author
  - **Symposium submitting to: Symposium on VLSI Technology or Symposium on VLSI Circuits**
2. Camera-ready paper (two originals plus 52 double-sided copies)

### **For the Technology Symposium:**

1. Your complete paper must occupy no more than two pages including illustrations.

### **For the Circuits Symposium:**

1. Your complete paper must occupy either two or four pages including illustrations (never three). The choice of paper length (either 2 or 4 pages) is an option for authors whenever two pages is not enough to completely describe the major novelty and results of their work. The paper option of four pages is to promote a clearer and better understanding of the author's work for both the attendees and reference readers of the published Digest of Technical Papers. The paper length will not be a criterion in selection of the papers for the program. If the four-page paper format is chosen for submission, please ensure that the additional two pages do have significant additional content that could not be covered with just two pages.

2. *Best Student Paper Award*

The VLSI Circuit Symposium has established a Best Student Paper Award starting with the year 2004. The selection will base upon the quality of the written paper and the presentation. The student that receives the Best Student Paper Award will receive a monetary award and a certificate, which will be presented at the opening session of the 2005 Symposium. The Symposium will cover the travel expense and registration fee for the award recipient to attend the 2005 Symposium. The student must be the leading author and presenter of the paper, and must indicate in the submission cover letter that this is a student paper in order to be considered for this award.

*Submitted papers*, which exceed this length, will not be accepted for review. Each page can contain about 700 words and two illustrations (assuming each illustration is two-column format). A page could contain as many as six illustrations if they are sized accordingly.

When preparing the final pages, please follow carefully the instructions in the attached Author's Guide. To ensure adequate reproduction, a high contrast black type/white background original is required. Please be sure that all illustrations are of the highest quality. Line drawings should be computer generated or in ink. Photographs should be high quality glossy prints.

Identify the camera-ready copy as the original. Don't staple this copy, but be sure to staple the 52 copies. Number the pages in the top right hand corner in **non-photographic blue pencil (light blue colored pencil)**.

**Photocopy the additional 52 copies on both sides of a single sheet of A4 size or 8.5"×11" paper.** This request is made since copies of all the submitted papers must be sent to all Technical Committee Members, both in North America/Europe and in Japan/Far East. The bulk of paper is rather large, and we are making every effort to streamline the bundling and costs for mailing, both domestically and internationally.

3. 75 Word Abstract (one original plus 5 photocopies)

The abstract is a brief synopsis of your paper. It will be used by the Symposium Technical Committee in press releases and pre-Symposium publicity. The abstract should be prepared on a separate page with the title of the paper, authors, affiliations, city, state and country (if appropriate) at the top.

4. Copyright Transfer Form

Your cover letter, 2 copies of camera-ready paper (plus 52 double-sided copies), 75 word abstract (plus 5 copies) and copyright transfer form must be mailed to reach the Conference Office by **January 7, 2004. PAPERS RECEIVED AFTER THAT DATE WILL NOT BE ACCEPTED FOR REVIEW.** You should mail your manuscript to the Conference Office:

North America and Europe:  
Secretariat for VLSI Symposia  
c/o Widerkehr and Associates  
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Gaithersburg, MD 20877, USA  
Tel: +1-301-527-0900 ext. 103  
Fax: +1-301-527-0994  
e-mail: vlsi@vlsisymposium.org

Japan and Far East:  
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Tel: +81-3-5814-5800  
Fax: +81-3-5814-5823  
e-mail: vlsisymp@bcasj.or.jp